

**JAMSHORO POWER COMPANY LIMITED.**

(A GOP Owned Corporate Entity)

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Tender No. T-SECURITY/02/2025

**TENDER DOCUMENTS**

For

Hiring of Security services from Private security  
firms

for

**JPCL (GENCO-1)**

JAMSHORO POWER COMPANY LIMITED, JPCL, (GENCO-1)

TENDER INVITING NOTICE

SCHEDULE TO TENDER NO. T-SECURITY/02/2025

LAST DATE OF ISSUE \_\_\_\_\_/\_\_\_\_\_/2025 (1630 HRS)

LAST DATE OF RECEIVING \_\_\_\_\_/\_\_\_\_\_/2025 (1100 HRS)

DUE DATE OPENING ON \_\_\_\_/\_\_\_\_/2025 @ 1130 HRS.

Tender will be opened in the Conference  
Room

Admin: Building, JPCL, JAMSHORO.

SINGLE STAGE TWO ENVELOPE PROCEDURE WILL BE  
FOLLOWED FOR BIDS

AS PER PPRA RULES 36(b).



## TENDER INVITING NOTICE

Sr. #	Tender No.	Description	Last date of Issue	Last date & time of receiving of Bid	Date & Time of opening of Bid
1.	T-Security-02/2025	Hiring of Security services from Private security firms for JPCL (GENCO-1)	____.07.2025 Upto 1630Hrs.	____.07.2025 Upto 1100Hrs.	____.07.2025 @ 1130Hrs

### Terms & Conditions:-

<b>ELIGIBILITY</b>	i.	Firms Registered with FBR for sales tax registration number and SRB. Firms must attach copy of Registration in NTN/GST/SRB.
	ii.	Firms registered with relevant home department/Ministry of Interior for providing security services may apply.
	iii.	Tenders must accompany a Bid Security of Rs:1,800,000 in favour of Chief Executive officer, (GENCO-I), TPS, Jamshoro in Shape of CDR/Pay Order must be attached with the bid as per PPRA Rule-25. If any bid found without/less bid security will be rejected accordingly.
<b>All Tenders</b>		Tender will be issued against only written application. (Except the Black listed firms. All details are mentioned in Tender Document.
<b>TENDER CAN BE PURCHASED</b>		1. 0/0 GENCO HOLDING COMPANY LIMITED, 1st Floor, Overseas Pakistan Foundation (OPF) Building, Shah-Rah-E-Jamhoriyat, Sector G-5/2, Islamabad. 2. 0/0 CHIEF EXECUTIVE OFFICER, JPCL, GENCO-I, JAMSHORO. 3. 0/0 CHIEF RESIDENT REPRESENTATIVE, WAPDA, C—26, Block 5, Sardar Ali Sabri Road, Gulshan-e-Iqbal, Karachi
<b>TENDER FEE</b>		<b>Rs. 5000/-</b> Each Tender (NON-REFUNDABLE) & <b>Rs. 5500/-</b> Each Tender (NON-REFUNDABLE) BY POST
<b>NOTE-I</b>		CEO GENCO-I, JPCL, JAMSHORO MAY REJECT ALL BIDS OF PROPOSALS AT ANY TIME PRIOR TO THE ACCEPTANCE OF A BID OR PROPOSAL AS PER PPRA RULE NO 33(1). IN CASE GOVERNMENT ANNOUNCES ANY PUBLIC HOLIDAY OR DUE TO UNAVOIDABLE CIRCUMSTANCES, THE TENDER WILL BE OPENED ON THE NEXT WORKING DAY. TENDER WILL BE OPENED AT CONFERENCE ROOM, ADMN: BUILDING JPCL.
<b>NOTE-II</b>		SINGLE STAGE TWO ENVELOPE PROCEDURE WILL BE FOLLOWED FOR BIDS (AS PER PPRA RULES 36(b).

## SCHEDULE TO TENDER

Due date for issuance of the Tender: - 4 / 08 / 2025 up to 1630 Hrs.

Due date for submission of the bid: - 12 / 08 / 2025 up to 1100 Hrs.

**DUE BY OPENING ON 12 / 08 / 2025 @ 1130 HRS.**

Tender will be opened in the office of the

Conference Room

Admin: Building, JPCL, JAMSHORO.

Sr. No.	Position	Description	Maximum Age Limit	Quantity	Total Price per month Rs.
1.	Security Guards	<ul style="list-style-type: none"><li>• Matriculate or Armed Forces equivalent.</li><li>• Retired Sepoy/ Lance Naik or equivalent.</li><li>• Medical Category "A"</li><li>• Character "Exemplary/Very Good".</li></ul>	45 Years	118	
Total Bid Price Rs. (01 year Contract)					

(Total amount must mentioned with applicable tax)

**NOTE:** - Besides the conditions mentioned in the invitation of the tender, this tender are governed by the general condition of contract for WAPDA Purchase 1963 amended from time to time up to date and latest Purchase Procedure.

MANAGER (Security)  
JPCL, GENCO-I

Name & Signature of the bidder  
Address with office stamp



## **INSTRUCTIONS TO THE BIDDERS:**

1. Conditional tenders /bids will be ignored and will not be considered / entertained / accepted.
2. Tender envelop should be accompanied by an earnest money in shape of Call Deposit/ Bank Draft/ Bank Guarantee issued from any scheduled Bank of Pakistan **in favour Chief Executive Officer, JPCL (GENCO-1), Jamshoro.**
3. Successful firm/ bidder should have to furnish Security/ Performance Bond equal to 10% of the Total Value (one year calculation) of the contract in shape of CDR/ Bank Guarantee) issued by any scheduled Bank of Pakistan prior issuance of the Service Order/ Contract, which should be valid for at least 12 months from the date of issuance.
4. In case, the responsive bidder is failed to deposit 10% Security within stipulated period of issuance L.O.I, the Earnest money/ Bid security deposited by the firm will be forfeited.
5. JPCL may reserves the right to reject all bids at any time prior to the acceptance of a bid as per provision of Clause-33 under head "Rejection of bids" of Public Procurement Rules, 2004.
6. The bid validity period should not be less than 90 days from the date of opening of tender.
7. Total amount of the Bid should be mentioned separately with all applicable taxes and all other levied Government Taxes etc. currently chargeable to the Companies.
8. Tenders shall be submitted with all documents in sealed envelopes, with sealing wax under single stage - two envelopes system as per Clause 36(b) of PPRA. The envelopes must contain tender inquiry Number, on the top. The name of firm/ Company should be affixed on the face of envelopes at left side.
9. Tender proforma must be filled-in with Blue or Black ink in the column provided/ on separate letterhead duly signed.
10. The tenders must be free from erasing, cutting and overwriting. In case of erasing, cutting and overwriting, the authorized person should put an initial on it.
11. The rates on each column should be written in figures as well as in words,

Arithmetical errors will be rectified on the basis: in case of discrepancy the price in words will be taken as authenticated and final.

12. Tender purchase receipt/ proof must be enclosed.
13. The every page of this Tender Form duly signed & stamped is required to be submitted. Unsigned tenders and not registered with Sales Tax /SRB/ Income Tax shall not be considered.
14. The representative of firms must be authorized on the letterhead pad of the firm, if participate in the tender opening process on due date.
15. Tender received after scheduled date and time will not be considered.
16. JPCL (GENC0-1) Jamshoro reserve the rights to impose the following penalties for any breach of the contract by the firm:
  - a. Forfeiture of the Performance Security.
  - b. Forfeiture of payment.
  - c. Black Listing of the firm / company.

1/ We solemnly declare that the all information furnished as above is correct to the best of my/ our knowledge and if found incorrect, our contract will be liable to be terminated with forfeiture of Bid security/ Performance Bond.

Signature of Bidder \_\_\_\_\_

Name of Bidder \_\_\_\_\_

C.N.I.C No. \_\_\_\_\_

Address with office stamp.

## NOTICE FOR TENDER/ITB

1. Seal bids are invited from eligible interested Firms/Agencies for provision of Security Guards to be deployed at Power Plants & colonies of JPCL (GENCO-I) & LPGCL.
2. Bidders are required to be registered and having NOC from Government of Pakistan.
3. Firms/Agencies having minimum **10 years'** experience in relevant filed can participate in the bidding process.
4. Tender documents can be purchased from :
  - i). O/o **CHIEF EXECUTIVE OFFICER, JPCL, TPS, Jamshoro.**
  - ii). O/o **GENCO HOLDING COMPANY LIMITED, 1<sup>st</sup> FLOOR OVERSEAS PAKISTAN FOUNDATION (OPF) BUILDING, SHAH RAH E JAMHORIAT SECTOR G-5/2, ISLAMABAD.**
  - iii) O/o **CHIEF Resident Representative (WAPDA), C-26, BLOCK 5, SARDAR ALI SABIR ROAD, GULSHAN E IQBAL, KARACHI** on written request on firm's letterhead during office hours.
5. Bid Security/Earnest Money @ Rs:1,800,000 in favour of Chief Executive officer, (GENCO-I), TPS Jamshoro in Shape of CDR/Pay Order issued from schedule bank of Pakistan must be accompanied with *Commercial Bid*.
6. Technical and Financial bids complete in all respect and sealed in separate envelopes should reach to the office of Chief Engineer, JPCL Jamshoro on or before 12/08 2025 at 1100 hrs.
7. Bids shall be received upto 12 / 08 /2025 at 1100 hrs. Bidders representatives would be required to present the "Authority to Submit the Bid" while submitting the bids. **The envelope containing "Technical Bid" will be opened on the same day i.e 12 / 08 /2025 at 1130Hrs** in the presence of bidder's representatives, who choose to attend. Second envelope containing "**Financial Bid**" of technically qualified bidders will be opened later, the date of which will be communicated to the qualified bidders after evaluation/approval of the Technical Bids as per PPRA rules.
8. All the prospective bidders are required to thoroughly visit the sites/offices and study the Bid Documents for provision of all required/mandatory information.
9. The firm providing unsubstantiated / incorrect information is liable to legal action and disqualification/ termination of the contract.
10. JPCL reserves the rights to reject any or all bids thereof as per PPRA Rules.



## **General Condition of Contract:-**

### **1. BID VALIDITY:-**

- 1.1 Bid shall remain valid for the period *90 days* after the date of Tender opening.
- 1.2 In exceptional circumstances, prior to expiry of the original Bid validity period, the Employer may request that the bidders to extend the period of validity for a specified additional period which shall in no case be more than the original Bid validity period. The request and the responses thereto shall be made in writing. A bidder may refuse the request without forfeiting his Bid Security. A bidder arranging to the request shall not be required or permitted to modify his Bid, but shall be required to extend the validity of his Bid Security for the period of the extension.

### **2. BID SECURITY:-**

- 2.1 Each bidder shall furnish, as part of his Bid, a Bid Security of Rs:1,800,000 in favour of Chief Executive officer, (GENCO-I), TPS, Jamshoro in Shape of CDR/Pay Order.
- 2.2 The Bid Security shall be, at option of the bidder, in form of the Deposit at Call or Pay Order.
- 2.3 Any Bid not accompanied by Bid Security shall be rejected by the Employer as non-responsive.
- 2.4 The Bid Securities of unsuccessful bidders shall be returned.
- 2.5 The Bid Security of the successful bidders shall be returned when the bidder has furnished the required Performance Security and consequently Service Order will be issued.
- 2.6 **The Bid Security may be forfeited.**
  - a) If the bidder withdraws his Bid before its award.
  - b) If the bidder does not accept the correction of his Bid Price or
  - c) In the case of successful bidder, if he fails within the specified time limit to
    - i) Furnish the required Performance Security or
    - ii) Sign the Contract Agreement/Accept the Letter of Intent.

### **3. BID /TENDER OPENING AND EVALUATION:-**

#### **3.1 Bid Opening.**

- 3.1.1 The Employer will open the Tender on \_\_\_\_/\_\_\_\_/2025 @ **1130 hrs.** in the Conference Room of Admin: Building, JPCL, GENCO-1, Jamshoro in the presence of bidder's representatives who choose to attend. The bidder's representatives who are present shall sign a register evidencing their attendance.
- 3.1.2 The bidder's name, quoted rates and presence or absence of Bid Security, such other details as the Employer may consider appropriate, will be announced by the Employer at the time of opening of **Commercial Bid**.
- 3.1.3 Bidders are requested to read the instructions carefully before submitting their offers. Tender/Bid with mutilations and overwriting will not be entertained.

### **4. RESPONSIBILITY FOR EXECUTING THE CONTRACT:-**

The Firm will entirely be responsible for the successful execution of the Contract in all respects and in accordance with the Terms & Conditions as specified in the Contract /tender documents.

### **5. LAWS GOVERNING THE CONTRACT:-**

The contract shall be governed by the laws of Pakistan as amended from time to time. Subject to the above conditions, a binding contract had been concluded with the issuance of this letter and that the provision of this contract shall be binding on you, on your assigns administrators and all those who have any interest pecuniary or otherwise in your concerned.



## Gene

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## ANNEX: A

1. Following are the terms of reference (ToRs) for Technical Bid:-

1. **Automatic Weapons i.e. SMG, Pump action and AK-47 will be preferred.**
2. Date of raising firm
3. ***Security firms or their fully operational Office established in Pakistan (Anywhere) are eligible for Technical qualification..***
4. Name of firm.
5. Name of CEO and other supervising staff with office, mobile phone numbers.
6. Registration number of EOBI and Social Welfare/ESSI with deposit during last financial years.
7. Reference of Government/Semi Government Department with name and contact number of supervising officer of that department, presently providing or previously provided security services.
8. Firm will provide one reliever after every seven guards, who will remain at the disposal of supervisor of the firm at the place of duty to cater leave/sick etc.
9. Details of weapons with type and licenses held by the company, which will be issued to guards deployed in JPCL and LPGCL/ allied stations.
10. Procedure of operational/surprise checks.
11. Number of Ex-Army employees of fighting Arms having less than **52 years** of age and serving in firm since last **(02)two** years.
12. Eligibility criteria/ procedures for recruitment / verification.
13. Privileges/facilities entitled for the guards including weekly/monthly leave with pay and procedure for provisions of reliever/replacement.
14. Insurance of employees.
15. Tenure of shift/procedure for rotation.
16. **NTN Number/financial statement and policy for disbursement of monthly pay. Assurance for payment of minimum wages for 08 Hrs/ 12- Hrs as notified by Government of Sindh, Labour Department will be made accordingly.**
17. Bid document must be completed in all respect and all pages are to be attested/ signed by Marketing as well as Operations Manager. Incomplete documents will not be entertained for Technical qualification.
18. Circle the appropriate Sub-Paragraph/options. The firms/Agencies providing unsubstantiated and /or incorrect information will be liable for disqualification and legal action without any opportunity qua clarification.
19. Firms fulfilling the eligibility criteria as mentioned in the advertisement will be evaluated on point basis, distribution of which is mentioned in **Annex" D"**, are essential to qualify for further bidding process.
20. **The Technical qualified firms will be invited for opening of financial bidding. The Most Advantageous Bidder will enter into contract agreement. The successful bidder shall deposit performance/Bank Guarantee equal to 10% of total amount of 01 year contract (Extendable) in favour of "CEO JPCL GENCO-I" before signing of the contract.**

21. Employer reserves the rights to invite the 2<sup>n</sup>\* most advantageous bidder in case the Most Advantageous bidder is unable to provide requisite manpower, weapons and other security equipment as per pre-decided schedule inclusive of all the formalities.
22. A firm whose contract has ever been terminated by JPCL or any other Government department is not eligible for pre-qualification.
23. The security companies to whom notice of non-compliance/poor performance was served during currency of their contract with JPCL are also not eligible.
24. Clearance Certificate is mandatory from Police, Special Branch & Intelligence Bureau.
25. The accommodation, transportation and messing etc of the security personal will be arranged by the security firm from his own resources.
26. The security firm will provide all the details of deputed guards/supervisor i.e Names, CNIC, Photographs, Addresses & contact details. Names of security personal should always be displayed in their uniform for identification.
27. Security firm will entirely be responsible for theft of easily movable items at JPCL, LPGCL and place of duty. The loss due to negligence of security personals shall be recovered from the Bill of Security company.
28. If security company is found in any discrepancy or provide any false /fake information, JPCL has the right to terminate or cancel the contract of security company, whether pre-qualified or not at any stage without any notice.
29. The firm will provide proper uniform, weapons, wireless set, cellar phone, torch, protective material etc to security guards/supervisor.
30. The security guards/supervisor shall timely comply with all direction and instruction of Manager Security JPCL, Non compliance of instruction will lead to termination of contract. The security guards will perform duty at different allocated point/locations on as is and where is basis.
31. Payment will be made on monthly basis as per actual attendance of guards duly verified by Manager Security after completing all codal formalities.
32. Delay in execution of contract or any poor performance will lead to imposition of L.D charges upto maximum 10% of contract value as per Wapda/company rules.

2. Only **Most Advantageous Bidder** will be intimated and asked for enter into an agreement of contract on Stamp Paper on the basis of terms and conditions prescribed by JPCL.

**3. JPCL, reserves the right to reject any or all the firms(s) without assigning any reason.**



## Annex: B

### **TECHNICAL BID for provision of Security Guards to be deployed at Power Plants & Residential Areas of JPCL and LPGCL**

1. Name for Firm \_\_\_\_\_
2. Date of Registration of Security Firm \_\_\_\_\_
3. Name of owner of the firm \_\_\_\_\_ (a) Name. : \_\_\_\_\_  
\_\_\_\_\_ sgo \_\_\_\_\_  
\_\_\_\_\_ CNIC. No. \_\_\_\_\_  
\_\_\_\_\_
4. Address of Head Office with Telephone/Fax No. : \_\_\_\_\_  
\_\_\_\_\_
5. Name of Manager Operations and Office address  
With landline/Mobile phone/Fax No  
Name \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone No: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. NTN Number \_\_\_\_\_
7. Registration Number of EOBI. \_\_\_\_\_
8. Registration Number/Certificate of Social Welfare: \_\_\_\_\_
9. Firms is Registered and having NOC from  
**(Encircle and attach copy)**  
(i) Ministry of Interior, Govt of Pakistan  
(ii) Home Department Govt of Punjab  
(iii) Home Department Govt of Sindh.  
(iv) Home Department Govt of Baluchistan.  
(v) Home Department Govt of Khyber Pakhtoonkhwa.  
(vi) Home Department Azad Jammu & Kashmir
10. Insurance of employees and details of premium paid in last 4 years.

## Annex: C

### TECHNICAL EVALUATION CRITERIA- TOTAL MARKS 100/ Min 60

*Bids shall be evaluated both in Terms of Quality as well as Quoted Price i.e. Quality & Cost Based Selection (QCBS) methodology. The weightage for the Quality is 40 and the weightage for the Quoted price is 60.*

Ay Detail of Security Services Provided to Govt. /Semi Govt. Department related for more than 25 persons(s) with Security apparatus (25 marks)

(a)	S.No.	Name of Department	Address			Name of Supervising Officer with Contact Number	
(i) Details							
	Sr. No.	Category	Duration of Contract with Date			Rate per Person	Total Contact Amount
			From	To	Total Period		
(b)	Sr. No	Name of Department	Address			Name of Supervising Officer with Contact Number	
(i) Details							
	Sr. No.	Category	Duration of Contract with date				
			From	To	Total Period	Rate per person	Total Contract Amount

By Details of Weapons and other Equipment that can be deployed on Employer's Demand MARKS: 20

Sr. No.	Nomenclature	Number available and can be deployed on Employer's Demand
(a)		
(b)		
(c)		

#### C Procedure for Checking

(15marks)

- (a) Once a Day /after 24 hours by supervisor provided with motor cycle.
- (b) Twice a day /12 hours by supervisor provided with motor cycle.
- (c) Thrice a day /8 hours by supervisor provided with motor cycle.
- (d) Not applicable



D Number of Ex-army / Police personals Employee.

(25 Marks)

Sr. No.	Category	Total Number
(a)		
(b)		

Eg Eligibility Criteria /Procedure for Recruitment / Verification.

(15 marks)

a. Eligibility Criteria for Induction:-

- (i)
- (ii)
- (iii)

b. Recruitment Procedure:-

- (i)
- (ii)
- (iii)

c. Verification Procedure:-

- (i)
- (ii)
- (iii)

Authorized Signature with Stamp



## Annex-D

1. Name of Firm

### FINANCIAL BID FORM-

2. Name of Owners of the Firm

(a) Name.

S/O

CNIC No.

(b)

Name.

S/O

CNIC No.

3. Address of Head Office

Landline No.

Fax No.

4. Name of Manager Operations and  
Office Address in Near Region/Any where

Telephone No.

Cell No.

Fax:

5. NTN Number

6. EOBI Number

7. ESSI No.

### 8. Financial Position

(a) Copy of audited accounts/reports for last three years.

9. Copy of contribution deposited against EOBI, ESSI and Insurance during last financial year.  
Privileges/Facilities Entitled for Guards:- Accommodation and  
messing

- a. EOBI
- b. ESSI
- c. Insurance in case of accident to up Rs.
- d. No. of days off/leave with pay in month.
- e. Extra guards as a reliever will be provided without any extra charges or not.
- f. ~~See 1.11~~ ~~See to the guards~~ EUR to be disbursed on or before 5<sup>th</sup> of each month without waiting or invoice from client.

10. Bid Price with marginal analysis (in figure Lump sum monthly charges):

- (a) For 01 Armed Security Supervisor \_\_\_\_\_
- (b) For 01 Armed Security Guard \_\_\_\_\_
- (c) For 01 Wireless Set \_\_\_\_\_

11. Bid Security

Rs. \_\_\_\_\_

12. Bank Draft / Pay Order No.

Date. \_\_\_\_\_ Amount. \_\_\_\_\_

Note:

A bid shall have to meet the minimum qualifying marks of 60 (sixty) marks in Quality criteria. **Bid** not meeting the **minimum** qualifying marks in Quality criteria shall be rejected. The bids meeting the minimum qualifying marks shall be called Qualified Bids and shall be eligible for financial evaluation of the bid. **Price** Bids shall be evaluated taking **into** account the **Price** quoted for all services including applicable GST/SRB.

Authorized Signature with Stamp



## Marginal Analysis (FINANCIAL)

### Security Guard

Per month Salary	
Month Off	
Per day Salary of Security Guard	
No. of days with pay	
Accommodation	
Transport	
Weapons	
Uniform	
EOBI	
Insurance	
Social Welfare (ESSI)	
Any other expenditure	
Income Tax (As per Govt. Rules)	
Total Liabilities	
Service Charges	
Bid Amount	

Authorized Signature with Stamp




## Marginal Analysis (FINANCIAL)

### Security Supervisor

Per month Salary	
Month Off	
Per day Salary of Security Guard	
No. of days with pay	
Accommodation	
Transport	
Weapons	
Uniform	
EOBI	
Insurance	
Social Welfare (ESSI)	
Any other expenditure	
Income Tax (As per Govt. Rules)	
Total Liabilities	
Service Charges	
Bid Amount	

Authorized Signature with Stamp



**LIST OF DOCUMENTS TO BE SUBMITTED ALONG WITH THE BID.**

- 01- Earnest money of an amount of Rs.1,800,000 (Attached with Financial Bid) Vide CDR / Pay order NO. \_\_\_\_\_ Dated: \_\_\_\_\_
- 02- Deposit receipt of Tender Fee in original as a proof purchase of Tender Documents (with Technical Bid).
- 03- All required certificates, documents, report and statement mentioned in Tender Documents required as evidence/proof during Technical/Financial evaluation.
- 04- This tender form/ documents duly signed and stamped. (With Technical Bid)
- 05- Technical literature/ information, if any (MUST BE Attached with Technical Bid) if any.

Name & Signature  
of the bidder  
Address with  
office stamp.

Sale Tax Reg: No. \_\_\_\_\_

Manager Security  
JPCL GENCO-1, Jamshoro